

EDUCATION COMMITTEE

APPLICATIONS CONCERNING INDIVIDUAL STUDENTS

Colleges may find it helpful to have a list of areas where applications are the responsibility of the Education Committee rather than the Proctors. These are matters delegated to the Education Committee by Council as set out in the relevant regulations (extract below).

As a rule of thumb, the Proctors deal with matters during an examination season; the Education Committee with dispensations from the regulations which go beyond a single examination season, e.g. an extension to the date of thesis/dissertation submission which will take it outside the current examination season.

The Education Committee's dispensing power is also relevant for students with major disabilities who, under the relevant Equality legislation, seek academic adjustments to their course of study.

There should be no great anxiety about where to send an application since either body will forward material to the other.

Extract from regulations

1. The Education Committee shall have power to make, amend, and repeal regulations concerning the courses and examinations for undergraduates and graduate and other students (including Recognized and Visiting Students), and to approve regulations of that kind which the divisional boards and other bodies responsible for such courses propose to make under the relevant provisions.
2. Subject to paragraph (3) below, the Education Committee shall also have power to grant (or reject) applications in individual cases in respect of any of the following matters in regard to the statutes and regulations concerning the courses and examinations for undergraduates and graduate and other students (including Recognized and Visiting Students);
 - a. dispensation from matriculation requirements;
 - b. admission to the status and privileges of a Senior Student;
 - c. extension of standing for honours, or for a university prize or other award;
 - d. taking deleted options, forbidden combinations of subjects, subjects not provided for in regulations, or examinations under old regulations;
 - e. entering examinations earlier or later than prescribed;
 - f. antedating of admission and of residence;
 - g. viva voce and other oral examinations;
 - h. practical work;
 - i. dispensation from the requirement to sit an examination or part of an examination, or from a pre-requirement for an examination;

- j. subjects for the First BM Examination;
 - k. extension of time within which to supplicate (beyond that which divisional boards, faculty boards, and other bodies are empowered to grant);
 - l. reinstatement out of time;
 - m. permission to transfer from one status to another out of time;
 - n. extension of time within which a student is allowed to hold Probationer Research Student status;
 - o. questions relating to the direct admission to D.Phil. status of suitably qualified candidates from outside Oxford;
 - p. dispensation from the prescribed period of study in Oxford (beyond that which divisional boards, faculty boards, and other bodies are empowered to grant);
 - q. regulations governing graduate students and second or higher degrees;
 - r. questions arising from the reference back to divisional boards, faculty boards, and other bodies of students' applications for leave to supplicate for research degrees;
 - s. deeming fees paid by graduate students to another university in respect of terms covered by the antedating of admission to have been fees paid at Oxford, on condition that students who have pursued a graduate course elsewhere for more than a year shall be granted the concession only in exceptional circumstances.
3. Applications for the remission of university fees, other than those specified in paragraph (2) above and university tuition fees, shall be determined jointly by the Assessor and the Assessor-elect, and applications for dispensation from residence requirements, other than those specified above, shall be determined by the Proctors, on condition that if the Assessor and the Assessor-elect or the Proctors, as the case may be, are unable to agree on how to deal with any individual application, they shall refer that application to the Education Committee for decision.

Current as at TT2012

Please contact [Education Policy Support](#) for further information as required.