Waste Toolkit A-Z

**Magazines**

**How can I reduce magazine waste?**
Your department may already recycle unwanted magazines, journals and other publications that regularly come into your building. It’s good to recycle them, but you will still be paying to recycle them. Instead, reduce income spent on recycling (and the carbon footprint of manufacturing and transporting the journals to you), by reducing magazine subscriptions or sharing one magazine between say, three staff members.

**Share**
Junk mail costs you time to sort and money to recycle. If each person in your department receives a copy of *Blueprint, The Gazette* (see **Contact** at bottom of page) or any other University publications, ask your colleagues if they are willing to share. It could cut unnecessary distribution and recycling costs by a third.

**Subscribe online**
It’s not for everyone (if you like to read hard copies on the train) but some people are happy to look at magazines/journals online. If you do this, you can cancel your hard copy!

**Cancel**
Cancel subscriptions that are sent to non-existent staff! If someone no longer works in your building but has journals/magazines sent to them, email the company to take them off their mailing list.

**Contact**
*The Gazette:* www.ox.ac.uk/gazette
*Blueprint:* www.ox.ac.uk/staff/publications/blueprint

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