

## PERSONNEL SERVICES

University Offices, Wellington Square, Oxford OX1 2JD  
Acting Director of Personnel and Related Services



To all heads of departments and institutions, faculty board chairmen,  
departmental administrators, faculty board secretaries

Ref. EMS/5

Copies: heads of division and divisional secretaries, Principal  
Administrator of the Conference of Colleges, Mr Ellis

17 April 2012

## University of Oxford Staff Pension Scheme (OSPS)

### Consultation on proposed changes

*The University is about to launch a formal consultation on proposed changes to the University of Oxford Staff Pension Scheme (OSPS). This consultation will take place over two months, from 20 April to 19 June. Staff in Colleges and elsewhere are being consulted at the same time.*

*The consultation is intended to gather views and comments from all staff who could be affected by the proposed changes: active members of OSPS and also eligible non-members, that is those members of the support staff who are eligible to join OSPS, but who are not currently in the scheme.*

*Details of the proposed changes, together with background information and illustrations, are contained in a consultation document. This is being sent to each current active member of OSPS during the week beginning 16 April. Eligible non-members may obtain copies from their departmental administrator or from Stephen Noakes ([stephen.noakes@admin.ox.ac.uk](mailto:stephen.noakes@admin.ox.ac.uk)) who should also be contacted by anyone requiring the document in an alternative format. The document is also available on a dedicated section of the University website at <http://www.admin.ox.ac.uk/personnel/end/retirement/ospsconsult/>.*

*The most important part of this consultation is to hear the views of those affected by the proposed changes. During May a brief questionnaire will be sent out, asking for responses to specific proposals contained in the consultation document. It is important that this is completed and returned. But staff are welcome to send in questions and comments at any time during the consultation period. The consultation document and the website explain how to do this.*

*In support of the consultation, in late April and early May there will be a series of meetings at different locations around Oxford at which staff will be able to ask questions or to comment on the proposals. Details of the first round of these meetings will be publicised through departments and on the website. Further meetings will be arranged if required.*

*After the consultation has closed, the views received will be taken into consideration in finalising proposals which will be put to the employers, the trade unions and the scheme's Trustees over the summer. The planned implementation date for the changes is 1 January 2013.*



## 1. Action required by departments and divisions

Departments are asked to publicise this consultation and to encourage affected staff to read the consultation document and contribute their views. Departments may wish to consider local arrangements for facilitating attendance at consultation meetings.

Further information on the consultation may be obtained from Stephen Noakes ([stephen.noakes@admin.ox.ac.uk](mailto:stephen.noakes@admin.ox.ac.uk)).

MS A CROSS  
Head of Personnel and Administrative Services

*Copy for noticeboards: Yes*  
*Website: <http://www.admin.ox.ac.uk/personnel/circulars/>*

AC/SMN