Research Data Management at Oxford

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Bodleian Libraries

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What is research data management?
A few things to think about

• Organisation and storage
  • Can you find what you need, when you need it?
  • Is your data stored securely? Is there a back-up plan?

• Documentation and record keeping
  • Is it clear where everything is and what has to be done with it?
  • Will information remain intelligible if you have to return to it?
Think further ahead

- Consider curation, preservation and access
- Is there a long term plan for the data?
- Could (or should) data be accessible by others
  - Funders may require it
- Is there a suitable archive for the data
- What needs to be done to allow access and sharing
- Look for support from Research Data Oxford
http://researchdata.ox.ac.uk/
ORA-Data: our research data repository

Extension of established Oxford Research Archive (ORA), but for data

Offers end-of-project service for data to be;

• Archived – catalogued - preserved
• Cited – discovered - shared

Operated by the Bodleian Digital Library (BDLSS) on behalf of the University
Who is ORA-Data for?

For research staff who wish to;

- Deposit data, especially data that underpins publications or where a funding body has requirements
- Include an entry in the catalogue of research data

Not for;

- Storage of data from active projects
- Data created exclusively outside Oxford
- Confidential or sensitive data
Why deposit?

Carrot (benefits) and stick (compliance)

Benefits include;

• Supporting evidence - citation - DOIs - linking - sharable - discoverable - longevity

Compliance

• Response to funder guidelines such as EPSRC policy which came into force in May 2015
How to use ORA-Data

Data record

Dataset

• Minimum information required;

  Title of dataset – publisher – date of publication – data documentation – creators – data steward – funder (if applicable) – embargo requirements
http://ora.ox.ac.uk/

Deposit in the Oxford University Research Archive (ORA)

Oxford Researcher

- Article AAM (Author Accepted Manuscript)
- Journal Article (Quick deposit)
- Data
- Working/Discussion paper, report etc.
- Conference Paper
- Other Research Item
- Bulk Upload

To deposit items in ORA you need your Oxford Single Sign-On (WebAuth) username and password. For more information see IT Services website.

Oxford Research Student

- Thesis
- Journal article (Quick deposit)
- Conference paper
- Working/Discussion paper, report etc.

To deposit items in ORA you need your Oxford Single Sign-On (WebAuth) username and password. For more information see IT Services website.

Oxford Alumni

- Thesis

Alumni who would like to deposit their thesis in ORA and whose Oxford username and password have expired should contact ORA staff at ORA@bodleian.ox.ac.uk to obtain a username and password.

If you encounter problems trying to make your submission to ORA please contact ORA@bodleian.ox.ac.uk and we will arrange an alternative method for the upload of your work to ORA. Apologies for any inconvenience caused.
My Ora
Create dataset

1. Upload files

Select files to upload

- I have read and do agree to ORA's deposit licence for data.

Browse

A maximum of 2GB per file and a total of 5GB can be uploaded at once via this form. To deposit files over 2GB in size, please contact us for details of an alternative file transfer process.

Start upload  Cancel upload

Note: You must agree to ORA's deposit licence before starting your upload.

If you wish to create a record about a dataset stored elsewhere and do not need to upload any data files, please move on to Step 2, About your data.
**Ephemera and the British Empire - colour illustrations**

**About the Authors and Contributors**
- **David Timmins**: Authorship
- **Ashley Jackson**: Authorship

**Bibliographic Details**
- **Publisher**: University of Oxford
- **Date published**: 2018
- **DOI**: 10.5267/bibliotheca.bhseq.051

**Type & Medium**
- **Type**: Digital
- **Keywords**: British Empire, London, Roberts, Paris, Sydney, Tokyo

**Subjects**
- Printed ephemera
- Printed ephemera—Collectors and collecting
- Printed ephemera—Libraries
- Printed ephemera—Publishers
- Colonial
- Advertising
- Commercial art

**Documentation about the Dataset**
8 colour illustrations for Chapter 6: Ephemera and the British Empire. Drawn by Ashley Jackson & David Timmins to be published in the collected volume ‘Ephemera: Culture of Display’ and the British Empire, edited by John M. MacKenzie and John McKeown, due for publication in 2018 by Manchester University Press. All images are copyrighted, art illustrated by Ashley Jackson, a collection of ephemera (London Libraries, University of Oxford and ProQuest LLC). All rights reserved. All images were originally created as part of the Ephemera project, and delivered online following copyright clearance. Data correspond with captions and illustrations in the above.

**Relationships**
- This dataset has a constituent part in the related item:

**Alternate Metadata Formats**
- **XML**

**Sources of Record Content**
- ORA Deposit
- Rights

**Terms of Use**
- Click here for our Terms of Use
RDM and ORA-Data

• Support for RDM can be drawn upon before, during and after key stages of the research lifecycle

• Involving RDM support with research allows best use to be made of institutional repositories, and in particular ORA-Data
Key Links

Research Data Oxford website; http://researchdata.ox.ac.uk/

Bodleian Data Library on RDM and research practice; http://www.bodleian.ox.ac.uk/data/support-and-training

Libguide tabs on RDM (e.g. Sociology or Geography); http://ox.libguides.com/home/subjects

Questions?